



The Chapel School

2020-2021 Parent Handbook

COVID-19 UPDATES

At this time, the following changes and updates are in effect through this pandemic. These changes are in keeping with the EEC (Early Education & Care) state guidelines.

Parents will drop off their children at the designated point of entry assigned to their child's classroom. The daily check in sheet will be completed and children will be escorted to their classrooms by their teachers. Masks must be worn by parents or guardians dropping off children. Extra check in sheets can be sent home for parents to complete if someone other than yourselves are dropping off.

Masks are recommended for the children, but not required at this point. It is advisable to pack an extra mask in your child's backpack. If children can maintain social distancing and move around the classroom easily, they can take them off. Masks do not have to be worn during snack and outdoor play time. Please work with your child on the proper handling and wearing of a mask.

If your child does not feel well while in our care, we have a protocol for taking care of your child until they can be picked up by an authorized adult. Children that need to leave the building due to illness will exit from the Pleasant Street Lobby door. Parents can pull into the looped drive way in front of the Church and knock on the front door. The Director or teacher will be waiting with your child by this door for your arrival.

If anyone in the building, staff or child, exhibits signs of COVID, the Methuen Board of Health will be contacted immediately for guidance and proper protocol

We are going to work with the children on proper hand washing, social distancing and healthy habits. Proper use of classroom materials will be stressed so that each child can learn and develop their emerging skills safely. Children will have their own pencil boxes to use, which will include crayons, scissors, glue stick, pencils, markers, etc.

Behavior Issues can happen between children in the classroom. Children are taught to be kind to one another at all times. Conflict and outbursts are all part of any child's growing development process. Social & Emotional skills are an essential component to the Chapel curriculum. Biting, spitting, hitting or any other negative physical contact is not allowed or tolerated here at the Chapel School. Children are always taught to keep their hands to themselves and if they have an issue with another child to let their teachers know. This keeps everyone safe. Children will be removed from the classroom if these behaviors continue for the safety of all the children until a resolution can be made.

Contactless, electronic tuition payments are preferred at this time, as parents and all non-essential are not allowed to enter the building at this time. If you have any questions or concerns please call or email the Chapel Office and speak to Roberta.

A tuition increase or surcharge may be applied for the current 2020-2021 school year. While Chapel has not raised tuition in two years, the increased costs during the pandemic may necessitate an increase. These costs include lower class sizes with still two teachers per classroom, intensified cleaning, PPE supplies and individual classroom materials for every child.